



**Staccati Singers    Legati Singers**

# **2024 – 2025 Handbook**

**[www.dubuquechorale.org](http://www.dubuquechorale.org)  
[operations@dubuquechorale.org](mailto:operations@dubuquechorale.org)**

## 2024-2025 Dubuque Chorale Children's Choirs Contact Information

**Main Mailing Address:**

Dubuque Chorale Children's Choirs  
Schmid Innovation Center  
900 Jackson Street  
Suite LL5-2D  
Dubuque, IA 52001

**Main Phone Number:**

**563-663-2111 (text or call)**

**Main Email Address:**

karmellasflute1@msn.com

**Website:**

www.dubuquechorale.org

**Staff:**

**Karmella Sellers:** Children's Choir Director Legati Singers

Email: [karmellasflute1@msn.com](mailto:karmellasflute1@msn.com) 563-663-2111 (cell)

**Victoria Bausman:** Children's Choir Director Staccati Singers

Email: [v.bausman821@gmail.com](mailto:v.bausman821@gmail.com) 630-624-0253 (cell)

**Mary Beth Ferring:** assistant

Email: [mbferring@aol.com](mailto:mbferring@aol.com), 563-580-6229 (cell)

For emergencies, please contact one of the above.

**Mark Niemer:** Dubuque Chorale President

Email: [president@dubuquechorale.org](mailto:president@dubuquechorale.org)

Or [operations@dubuquechorale.org](mailto:operations@dubuquechorale.org)

# Dubuque Chorale Children's Choirs

## **2024-2025 Handbook**

*Providing a creative outlet outside of the regular school day*

Congratulations and welcome to the Dubuque Chorale Children's Choirs.

This Handbook contains information that will be important to know throughout the season. It will also be available on the Dubuque Chorale website, [www.dubuquechorale.org](http://www.dubuquechorale.org). At the beginning of the September 9th rehearsal, there will be a brief parent meeting to introduce the staff and go over the rehearsal procedure. Parents are encouraged to attend and to ask questions.

### **Weather Cancellations**

Rehearsal cancellations due to weather will be posted on the Dubuque Chorale website, [www.dubuquechorale.org](http://www.dubuquechorale.org), as well as Kat-FM, KDTH, 101.1 the River, and KGRR radio stations. All families are encouraged to use their own judgment regarding rehearsal attendance in inclement weather. In the event of inclement weather, the board will make every effort to post the cancelation of rehearsal by 4:00 pm on the day of rehearsal.

### **Purpose**

The purpose of the Dubuque Chorale Children's Choirs (DCCC) is:

- To empower and mentor children through music by using discipline, teamwork, and creativity to produce works of beauty and art.
- To help to develop an appreciation of diverse music genres.
- To teach music fundamentals such as sight reading, vocal production, and musical interpretation.

## Membership

Singers must be enrolled in grade 3, 4, 5, or 6 for the 2024/25 academic year. Participation of singers is encouraged throughout the tri-state area. We encourage our members to participate in the choral music program at their home school.

### What Your singer needs for DCCC

Provided:

- T-Shirt
- Music folder
- Music
- Sharpened Pencil

You will need to provide:

- Concert Dress
  - Black bottoms (dress pants or skirts)
  - Black close-toed shoes
  - Black socks or nylons/tights
  - **White (not Ivory)** button up shirt for boys
  - **White (not ivory)** blouse/top for girls

## Fees, Payment Dates, and Refund Policies

### Tuition for the 2024 – 2025 Season

Tuition is \$150 per season per singer. Families with more than one singer in the choirs will be charged \$25 for each additional child. Full payment must be paid at the first rehearsal. At the first rehearsal/parents' meeting, a member of the Chorale will be present to take payments.

### Scholarships

The Dubuque Chorale wants to ensure that the Dubuque Chorale Children's Choirs is affordable for everyone. DCCC encourages members with financial need to request a scholarship. Full and partial scholarships are awarded, and amounts awarded are based on need, available funds, and the number of requests. Scholarships are not based on musical merit. Submit your request verbally or in writing at the parent meeting or to Mark Niemer, the president of the Dubuque Chorale, ([president@dubuquechorale.org](mailto:president@dubuquechorale.org)) Requests are kept confidential. Forms will be provided at the first rehearsal.

## **Payment Policy**

The Dubuque Chorale Children's Choirs prefers personal checks, cashier checks, money orders, or cash for tuition payments. Credit card payments can be arranged if necessary.

## **Refund Policy**

There is a no refund policy.

## **Other Fees and Expenses**

Ticket information for each concert will be available on the chorale website, [www.dubuquechorale.org](http://www.dubuquechorale.org).

## **DCCC Code of Conduct**

As a member of the Dubuque Chorale Children's Choirs, members represent the entire organization, and their behavior reflects upon the entire group. Members are expected to be respectful of others, and responsible for materials and facilities. DCCC is dedicated to educating a diverse student body. DCCC affirms its commitment to a community in which all students and staff are accepted.

1. Members will always respect the guidance and authority of the DCCC staff and volunteers.
2. It is a privilege for DCCC to use the facilities of the Holy Trinity Lutheran Church. Members will responsibly use the facilities and maintain a clean rehearsal space.
3. Members are asked to arrive at choir events on time. Restrooms are available during rehearsal, but members are expected and requested to use the restroom prior to rehearsal. Members should bring a water bottle.
4. Cell phones and other electronic equipment must be turned off during rehearsals.
5. The Dubuque Chorale and Children's Choirs will not tolerate disrespectful or bullying behavior. We define this as inappropriate behavior, either direct or indirect, whether verbal, physical, or otherwise, conducted by one or more persons against another or others. Please report it to a staff member or other adult. Persons responsible for persistent behavior may be asked to leave the DCCC.

## Attendance Policy

To be musically successful, DCCC requires a commitment to consistent and punctual attendance of rehearsals, performances, and special events by all members. Each member is valuable and is a part of an ensemble with equal, balanced sections. Absences and tardiness will hinder the singer's ability to provide a quality performance.

**Due to new locks on the church doors, singers will no longer be able to come inside if they arrive after the adult leaves the door at 5:30. If your child must arrive after that PLEASE let us know via email or for last minute emergencies, please text 563-580-6229.**

### Ways to report an absence.

Planned absences (such as vacations) should be reported to your child's director

**Legati Singers:** [karmellasflute1@msn.com](mailto:karmellasflute1@msn.com) or 563-663-2111 (text or call)

**Staccati Singers:** [v.bausman821@gmail.com](mailto:v.bausman821@gmail.com) 630-624-0253 (text or call)

- as soon as possible.
- Last minute absences due to illness or emergency should be reported to the child's director (text or call) as soon as possible.  
Staccati singers: Victoria Bausman (see above)  
Legati singers: Karmella Sellers (see above)
- Please include: 1) Singer's Name, 2) Date of absence, 3) Reason for absence
- **Expect a phone call from the choir during rehearsal if your child is not in attendance for any unknown reason.**

## VOLUNTEERS

Volunteers are needed for both rehearsals and performances to assist with setting up chairs, bathroom breaks, overall supervision and other details as specified by the directors. Forms to volunteer will be passed out at the first rehearsal and again at the start of the second half of the season.

